

## ELECTRONIC COMMUNICATION DEVICE POLICY:

A 6th -12th grade student who has his/her cell phone or electronic device ON or out of his/her backpack during class without express permission from his/her teacher during school hours will have his/her cell phone or electronic communication device confiscated, will have his or her parent called, and a parent must pick the item up from the office. This will be recorded as a warning. The second incident will result in the item being confiscated, parents called, parents required to retrieve the item from the office, and a detention will be given. The third incident and all further incidents will be considered defiance and a disruption to the learning environment. A discipline referral and consequences will be administered.

Students in K-5th grade may have a device on prior to school and after school. They must keep it off and in their backpacks or they will have the same consequences as listed previously.

Students in grades 6- 12th may access their electronic devices before school, after school, during their lunch break or class passing times as long as the devices shall not be used in a manner that disrupts the educational process, including, but not limited to, posing a threat to academic integrity, violating confidentiality or privacy rights of another individual. Vision Charter School shall not be responsible for loss, theft, or destruction of devices or any personal property brought onto school property.

Students found using an electronic communications device to send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline including zeros on all assignments in that class period, discipline referral for cheating, and the device shall be confiscated and not returned until a parent picks it up from the office.

Students shall comply with any additional rules developed by the school concerning appropriate use of telecommunication or other electronic devices. Students who violate the provisions of this policy are subject to disciplinary action, including but not limited to losing the privilege of bringing the device onto school property, detention, suspension, or expulsion.

In addition, an administrator will confiscate the device, which shall only be returned to the student's parent(s)/guardian(s). When appropriate, police authorities may be contacted. Electronic communication device & personal device procedure in every 6th -12th gr classroom:

Students will be expected to enter EVERY classroom with their phones and personal devices turned off. Students will be expected to place their phone or personal electronic device in the plastic wall holder in the location assigned to them immediately when entering the room. Students will only be able to take the phone or electronic device out when the teacher specifically allows its use for an approved educationally related activity or approved classroom instruction. Students will be expected to place it back in the plastic wall holder when instructed to do so by the teacher. Students may only take their phone with them when they leave the class at the end of the period. If students do not want to put their phone or personal electronic device in the plastic device holder in every classroom, BEFORE entering the classroom they need to turn it off and put it in their backpack and keep it there during the entire class period. They can also leave it in their locker during the entire class period.

Students violating these expectations will require the teacher to confiscate the student's device and send it to the office where a parent must pick it up. The first device violation in ANY classroom will be recorded by administration in the discipline record as a warning, second a detention, and continued device violations in any classroom will result in the same process and recorded as defiance referrals.